

October 25, 2022,

Tuesday, 9:00 a.m.

The Bourbon County Commission met in open session with all commissioners and the County Clerk present.

Clint Walker, Anne Dare and Patty Ropp were present for some or all of the meeting.

Clifton made a motion to approve minutes from the previous meeting. Nelson seconded. All approved.

Clifton made a motion to move Eric Bailey to normal time. Jim seconded. All approved.

Eric Bailey stated the asphalt project on Grand from 205th to Hwy 7 & Hwy 39 is completed. We have 1.8 miles on the east side of the lake that we will be starting Monday. We did a little patching on Justice Lane. We will be heading to Yale Rd to do some patching soon. Eric stated that his opinion for Yale Rd is to take down and building base then asphalt. Hall Brothers will be here next week for Onyx. Call Valley Engineering is here today doing core drill at 160th & Fern. Will take a couple of days for this process. We are working on cleaning up trees from wind and rain. We are doing some ditching in the southeast part of the county. We have hired a new mechanic. It's going well. We will be taking over the maintenance on EMS vehicles effective November 1st. We will be changing oil and they will also be getting fuel from us. We are watching a mechanics truck on PurpleWave that has a crane and hoist. Has very low miles from the Kansas City area. There is a back truck with low hours and is low price right now. Would like to have it to blow out our culverts that are full of dirt. The timeclock plus started. Effective October 31st we will be putting in all our time. We will be running conduit to hardwire our internet service over to the noxious weed department. RTS is working with us getting the new security camera system put in so we can get off of ADT and not have a monthly bill. Will be looking at it for the landfill. Thursday I will be in McPherson recertifying for noxious weed allowing us to be able to purchase and spray chemicals. Nelson stated someone called and thanked them for work done on Jayhawk. Nelson stated someone else called and asked about Range Rd at 215th. Eric stated grader operator has been on vacation but will get to it soon. Clifton asked Eric if they have an Inland Truck. Eric stated yes, since July. It's a DEF issue. The part they need is obsolete waiting for someone in Texas to make the part to fix it. Clifton asked if we could do away with DEF. Jim stated that would be a question for Justin. Eric stated if we can do away with DEF we can have the truck ready in a week. Eric stated that we have a tractor the exact same way. Clifton asked if pothole patching is expensive. He stated he is referring to Yale Rd. This has been a several year discussion. Do we keep throwing good money at bad or tear it up like it should be done. Nelson stated that they would rather have a bad paved road than a gravel road. Eric stated it is a little over three miles to deal with. Anne stated there may be a grant since Yale goes to a lake. Jim stated that Eagle Rd should be first on the list of a grant is obtained as it has been gravel for 6 years. Clifton stated there are more pave roads than should have ever been done. Eric stated that \$600 to \$700 thousand for asphalt from the lake to Mapleton. That is the cost for asphalt and milling. Eagle is the same distance and cost. Jim stated he would like to see Eagle done a mile per year. Eric stated a heavy truck was running up and down the road which didn't help either but that has been stopped.

Clifton made a motion to approve Accounts Payable and Payroll report. Nelson seconded. Jim asked what TeamViewer license for \$3,200 is. Ashley confirmed it is something for the Attorney's Office. Jim asked that there be a break-out report for Card Services. Jim asked about Clear Water for the Medical Building for \$12,600. Ashley stated that is the gas bill for that building. All approved.

Jerry Witt – Riverfront Board consists of three city and three county members. One county member passed away and it is recommended that Danny McGee be added to the board. The commission approved Danny being moved into a voting position.

Burn Ban Discussion – Delwin Mumbower was included in meeting via phone. Delwin stated to lift burn ban for the time. Nelson made a motion to lift burn ban. Clifton seconded. All approved.

Ashley Shelton – Gas Price Lock in: Commissioners gave Clifton permission to call and check on why the price is higher than we think it should be.

North Sidewalk/Parking: Discussion regarding Public Works doing the work. Eric stated that they would do it but it would take 2 – 3 weeks but that would be time taken away from doing other things. The area is 1,578 sq ft. Susan stated the city is aware of the project and will coordinate as long as we communicate. Eric stated it would be two weeks before we can begin. We want to get our asphalt done first. Jim made a motion to reject all bids and have Public Works do the project. Nelson seconded. All approved.

Jim requested an executive session. Clifton made a motion for executive session KSA 75-4319(b)(1) to discuss personnel matters of individual nonelected personnel to protect their privacy regarding job duties including three commissioners for 20 minutes returning here at 10:05 a.m. Nelson seconded. All approved. Clifton made a motion to return to normal session with no action. Nelson seconded. All approved.

Susan Bancroft stated she attended the KAC meeting Monday, Wednesday and Friday of last week. She requested approval for mileage reimbursement. Clifton made a motion to approve mileage reimbursement for KAC. Jim seconded. All approved. Susan requested signatures from the commissioners for our quarterly report to be published. Susan asked that the Transient Guest Tax discussion be postponed till next week. She needed to make some phone calls and will bring information to the meeting next week. Susan stated she and Patty Love have contacted the banks to find out how many accounts are set up under our federal ID #. Patty found we have four accounts under our federal ID that are not related to us. One is the SEK Appraisers Association, so I have Matt looking into that and have asked them to get this account under their own federal ID #. Chapel Grove Cemetery is another. They need to report their bank statements to us. Fort Scott Rural Fire is another. I will reach out and talk with them about them. Uniontown Safe Program is another. I contacted Bill Martin and he is getting me information on that account. I'll talk to our auditor and see how we should handle that in the future. Susan stated that the Opioid Settlement money is coming down from the federal government to the state. We received \$2,200. We are limited on what we can do with this money. I'll give you a list of what we can do with it and then we talk at the next meeting on who

will administer and who is going to create the programming. Discussion was had about Bourbon County receiving such a small amount. Susan stated that 75% goes to Kansas Fights Addiction first. Susan reminded the commission that we have EMS Medical Director agreement that has to be renewed in January. Susan requested an executive session.

Clifton made a motion for executive session KSA 75-4319(b)(1) regarding job duties and performance including three commissioners, Susan Bancroft, Eric Bailey and Justin Meeks for seven minutes returning here at 10:20 a.m. Nelson seconded. All approved. Clifton made a motion to return to normal session at 10:20 a.m. with no action. Nelson seconded. All approved.

Susan is looking at the general fund for longevity. Eric has enough in his budget to give longevity. Susan suggested to the commission that those employees who have been here for 1 – 5 years receive \$100. Susan further suggested this be done in November rather than December. Susan requested that she will report back at the next meeting where all the funds will come from. Everyone will receive it. Susan stated that longevity wasn't in the budget for next year. Jim made a motion to approve longevity for 2023. Clifton seconded. All approved.

Shane Walker – Chief Information Officer: Towers are on PurpleWave, also. They are cheap and could put one at the landfill and would be tied to here. We have been working on the new flood maps. There will be a FEMA meeting at the McAuley Center at the Medical Building. There are a lot of people coming out of the flood plain and there are 16 more going in. The meeting will give these people an opportunity to talk with FEMA that are doing the maps. Shane continued that we are testing a ticket system for IT issues and the city and on the 15th of November it will be started here.

Clifton made a motion for executive session KSA 75-4319(b)(2) for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship possible litigation with possible action including three commissioners and Justin Meeks for seven minutes returning here at 10:41 a.m. Nelson seconded. All approved. Clifton made a motion to return to normal session with action. Nelson seconded. All approved. Clifton made a motion to allow Justin Meeks to take legal action against an entity that we have paid but work was not done. Nelson seconded. All approved.

Clifton made a motion for executive session KSA 75-4319(b)(1) to discuss personnel matters of individual nonelected personnel to protect their privacy regarding job performance for four minutes including three commissioners, Justin Meeks and Ashley Shelton returning here at 10:47 a.m. Nelson seconded. All approved. Clifton made a motion to resume normal session with no action. Nelson seconded. All approved.

Clifton made a motion for executive session KSA 75-4319(b)(12) to discuss matters relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures regarding security including three commissioners, Ashley Shelton and Patty Love for 10 minutes returning here at 11:00 a.m. Nelson seconded. All approved. Clifton made a motion to return to normal session with no action. Nelson seconded. All approved. Clifton made a motion to add an executive session to Justin Meek's time. Nelson seconded. All approved. Clifton made a motion for executive session KSA 75-4319(b)(12) to discuss matters

relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures regarding security measures for seven minutes including three commissioners, Justin Meeks and Shane Walker returning here at 11:09 a.m. Clifton made a motion to resume normal session with no action. Nelson seconded. All approved.

Public Comment: No Comment

Commission Comment: Jim reminded everyone that the candidate forum is tonight. Jim also stated that Public Works is doing a great job.

Commission discussion resulted in the next meeting, November 1, 2022, will be held at City Hall at 9:00 a.m.

Clifton stated he felt we should try to schedule some night meetings. Clifton also stated the funds for Area Agency on Aging be researched to see where the funds go. Also, other non-mandated expenditures should be included in this discussion.

At 11:19 a.m., Clifton made a motion to adjourn. Nelson seconded. All approved.



ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

[Signature], Chairman
[Signature], Commissioner
[Signature], Commissioner

Ashley Shelton, Bourbon County Clerk
11/1/22, Approved Date